

THE CONSTITUTION OF THE SOUTH CAROLINA MATHEMATICAL ASSOCIATION OF TWO-YEAR COLLEGES

(Proposed May 7, 1983)
(Adopted May 7, 1983)
(Revised March 16, 2013)
(Adopted March 16, 2013)

Article I – Name

- a) The name of this Association shall be the South Carolina Mathematical Association of Two-Year Colleges. It shall be initialized by SOCAMATYC.

Article II – Purpose

The South Carolina Mathematical Association of Two-Year Colleges is a non-profit, educational association. Its purpose is to:

- a) encourage the development of effective mathematics programs;
- b) afford a state forum for the interchange of ideas;
- c) further develop and improve the mathematics education and mathematics related experiences of students in two-year colleges;
- d) promote the professional welfare and development of its members;
- e) provide the opportunity to study and keep abreast of new trends in mathematics;
- f) promote professional cooperation and communication between teachers and administrators for the realization of sound educational achievements;
- g) promote support for and involvement in the American Mathematical Association of Two-Year Colleges.

Article III – Membership

Membership into the South Carolina Mathematical Association of Two-Year Colleges is available to:

- a) any teacher of mathematics, both full and part time, or other person associated with two-year college mathematics education interested in promoting the purposes of the Association.;
- b) students currently enrolled, either full or part time, in a college in the State of South Carolina.

Article IV – Officers and Executive Board

- a) The officers of this Association shall be a President, Immediate Past President, a Vice-President, a Secretary, and a Treasurer.
- b) The Executive Board of this Association shall consist of the officers of the Association.

Article V – Dues

- a) The Executive Board, by majority vote, sets membership categories and dues amounts. Membership becomes valid once dues have been received and processed by the Treasurer. Annual membership will ordinarily be valid from the time dues are processed until the spring conference of the year in which the paid membership expires.

Article VI – Meetings

- a) There shall be a minimum of one regular meeting of the Association each year.
- b) The Executive Board of this Association shall meet or exchange correspondence a minimum of two times each year.

Article VII – Committees

- a) Committees are appointed, as needed, by the President subject to the approval of a majority of the Executive Board. The Executive Board dissolves appointed committees.

Article VIII – Amendment Procedure

- a) This Constitution or the By-Laws may be amended by a two-thirds vote of those members present and voting at any regular meeting, provided that written notice and a copy of any proposed amendment shall have been posted on the website for review by the membership prior to the meeting. Any member may make suggestions for changes to the Executive Board who then submits their recommendation for changes to the members.

Article IX – Dissolution

- a) If, at any time, the Association shall cease to carry out the purposes as herein stated, all assets and property held by the Association, whether in trust or otherwise, shall, after payment of its liabilities, be paid over to the American Mathematical Association of Two-Year Colleges to be used exclusively for any project, or educational purposes, as determined by the Executive Board of that organization.

THE BY-LAWS OF THE SOUTH CAROLINA MATHEMATICAL ASSOCIATION OF TWO-YEAR COLLEGES

Article I – Rules of Order

- 1) Robert's Rules of Order, Revised shall be the authority on all questions of procedures not specifically stated in this Constitution and By-Laws.

Article II – Qualifications, Terms and Duties of Officers and Other Members of the Executive Board.

- 1) Officers of this Association shall be active members of the South Carolina Mathematical Association of Two-Year Colleges.

2) Terms of Office

- a) Election of officers will be held in the spring of odd numbered years as described below in Article VII. Announcement of new officers will be posted online prior to June 1. All officers shall assume the duties of their elective offices on June 1.
- b) The President, Vice-President, Secretary, and Treasurer, shall serve for a period of two years. Officers are eligible for re-election. If vacated, the Executive Board for the remainder of the term shall fill these offices.

3) Duties of Officers

- a) The President shall preside at all meetings of the Association and of the Executive Board, and shall administer the affairs of the Association. The President shall appoint all committees in a manner consistent with Article VII of the Constitution, and shall be an ex-officio member of all committees. The President shall prepare an annual report covering the activities of the Association. This report shall be filed as a part of the permanent records of the Association.
- b) The Immediate Past President shall assist the President and the Executive Board. In the event that a current President is re-elected, the outgoing Immediate Past President may continue to serve on the Executive Board but is under no obligation to continue to serve.
- c) The Vice-President shall serve as Membership Chairman. In the event the current President is unable to represent the Association in any way, the Vice-President shall serve in his or her place.
- d) The Secretary shall keep all records and minutes of meetings of the Association and of the Executive Board and shall be responsible for preserving the annual reports of historical records of the Association. The secretary shall correspond with, or appoint another executive board member, to communicate with the webmaster as to any changes or updates as needed to the website.

- e) The Treasurer shall collect all dues and other income of the Association. The Treasurer shall pay all routine bills as provided by the annual budget and such other bills as approved by the Executive Board and the President. The Treasurer shall keep all financial records and make a financial report at each meeting. A copy of these reports shall be filed as a part of the permanent records of the Association.

Article III – Executive Board

- a) The members of the Executive Board are defined in Article V of the Constitution. This committee shall sit as the governing board of the South Carolina Mathematical Association of Two-Year Colleges. It shall have the power to transact the business of the Association; initiate, develop and determine the policies of the Association; work out the budget, and appoint officers as provided in the Constitution and By-Laws.

Article IV – Fiscal Year and Dues

- 1) The fiscal year and membership year for the Association shall be determined by the Executive Board to best coincide with the AMATYC membership renewal procedure and with the needs of SOCAMATYC.
- 2) Membership Dues – For SOCAMATYC for individuals – shall be determined by the membership as authorized in Article III of the Constitution.

Article V – Meetings and Quorums

- 1) There shall be a minimum of one meeting each year as specified in Article VI of the Constitution. A quorum shall consist of 10% of the membership of the Association for that year.
- 2) The Executive Board shall meet or correspond a minimum of two times each year as specified in Article VI of the Constitution. A quorum for a meeting shall consist of a majority of the officers of the Executive Board.

Article VI – Dues as Prerequisite for Active Participation

- 1) Eligibility to vote on Association business or in Association elections or to make nominations for officers of the Association or to serve on Association committees as a voting member or to stand for office in the Association or in any other way to participate actively in the business of the Association requires prior payment of dues for the fiscal year in which the membership actively is exercised.

Article VII – Nominations and Conduct of Election of Officers

1) Elections shall be held during all odd-numbered years. Any member wishing to serve on the Executive Board as an officer should plan on coming to the Annual Spring Meeting in an odd numbered year. Nominations will occur during that meeting, and ample time will be given to allow for each nominee to be introduced to the membership. Any member with current voting eligibility may nominate himself or herself or any other eligible member of the Association with that member's consent.

2) Voting of the officers will be conducted in the following manners. If there are two or more candidates for a position, a private written ballot will be conducted. The candidate who gets the most votes will be elected to that officer position. In the event of a tie, there will be a run-off election of the 2 highest vote getters for the position until the position is filled. If there is only one candidate for a position, a public poll of the eligible voting members will occur with a simple 50% majority needed for election. If the majority is not reached, a re-vote shall occur immediately or another candidate must also be nominated for the position where the voting procedure shall follow the rules as expressed in this clause.

3) Election results shall be posted on the website.